**West Manor Elementary School**

**Date: September 22, 2020**

**Time: 4:00 PM**

**Location: Virtual via Zoom**

1. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Dr. Reginald Lawrence** | **Present** |
| **Parent/Guardian** | **Crystal Hall** | **Present** |
| **Parent/Guardian** | **Leah McAllister** | **Present** |
| **Parent/Guardian** | **Christan Duncan** | **Present** |
| **Instructional Staff** | **Kimberly Smallwood** | **Present** |
| **Instructional Staff** | **Dietrice Bennet** | **Present** |
| **Instructional Staff** | **Azuree Walker** | **Present** |
| **Instructional Staff** | **Timothy Pirtle** | **Present** |
| **Community Member** | **Margaret Vaughn** | **Absent** |
| **Community Member** |  |  |
| **Swing Seat** | **Mariel Lawrence** | **Present** |
| **Student** *(High Schools)* | **N/A** |  |

1. **Action Items** 
   1. **Approval of Agenda:** **Motion** [Passes/Fails]
   2. **Fill Vacant**

|  |  |
| --- | --- |
| **Vacant Position:** | **Parent** |
| **Appointee’s Name:** | Leah McAllister |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Appointee’s Name:** | \*\*Position still needs to be filled |

* 1. **Fill Open Swing Seat**

|  |  |
| --- | --- |
| **Open Position:** | **Swing Seat** |
| **Appointee’s Name:** | \*\*Awaiting proposed candidate |

* 1. **Approval of Previous Minutes** [Passes/Fails]
  2. **Election of Officers** 
     1. **Chair: Result:** Mariel Lawrence
     2. **Vice Chair: Result:** Kimberly Smallwood
     3. **Secretary: Result:** Dietrice Bennett
     4. **Cluster Representative: Result:** Christan Duncan

**Discussion Items**

* **Discussion Item 1:** Introduce GO Team Members

1. Newest GO Team Members were introduced
   1. Crystal Hall, Timothy Pirtle, & Leah McAllister

**Information Items**

* **Principal’s Report**
  1. Renovation update
  2. Technology update
  3. District reopening plan
* IB Authorization Update - A. Walker

**Adjournment: Motion** [Passes/Fails]